# HOW TO USE A COMBINATION LOCK 

Step-by-Step Instructions!



## WHAT'S THE COMBINATION?

The combination for your lock is either:
-selected via: lockers on Gleneagle's website:
https://gleneagle.lockerassignment.com/

- Handed out to you by your school

The combination is made up of three numbers

- When entering your combination, you must enter the numbers in the order.

Example $\qquad$ 38-16-22


## ENTERING YOUR COMBINATION

STEP 1: Turn the dial three times to the right, then stop when the first number lines up with the indicator.

First Number: 38


## ENTERING YOUR COMBINATION

STEP 2: Turn the dial ONE full turn to the left, passing the first number, and stop when the second number lines up with the indicator.

Second Number: 16


GO TO STEP 3

## ENTERING YOUR COMBINATION

STEP 3: Turn the dial to the right and stop when the third number lines up with the indicator.

Third Number: 22


GO TO STEP 4


## ENTERING YOUR COMBINATION

STEP 4: Either pull up on the shackle, or pull the lock down to open the lock.


CONGRATULATIONS! YOU'VE OPENED YOUR LOCK!

DON'T FORGET YOUR COMBINATION!

Keep your combination in a safe place

